

Batheaston Parish Council

Grant Application Confirmation of Grant



I am pleased to confirm that the Parish Council approved a grant to your organisation as follows:

Council meeting:

Name of Organisation

Funding Awarded:

Purpose:

Please note the conditions of the grant, as set out below, and in particular

(12): "Organizations that receive a grant will be required to acknowledge the Parish Council's contribution on all publicity/printed material and invited to make a presentation at our annual parish meeting".

Please provide to me copies of such publicity to fulfil this condition.

(10d) Even if I do not request completion and/or progress reports, I would appreciate you providing these as and when it is appropriate.

Conditions of Funding

1. The organisation must be either non-profit or charitable. Applications will not be considered from private organisations operated as a business to make a profit or surplus.
2. Grants will not be made to individuals.
3. Grants will not be made retrospectively.
4. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless funds are not available from their national bodies, or the funds available are inadequate for a specified project.
5. An organisation should have a bank account in its own name.
6. The administration of and accounting for any grant shall be the responsibility of the recipient. All awards must be properly accounted for and evidence of expenditure should be supplied to the Council as requested.

7. Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.
8. Under normal circumstances the council will only consider one application, per group, per annum.
9. Each application will be assessed on its own merits.
10. The Council may:
 - a. Award a different amount than that requested.
 - b. Make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate.
 - c. Refuse any grant application which it considers to be inappropriate or against the objectives of the Council.
 - d. Require a report on completion of the project, and – if the project runs over for over a year – progress report(s) on each anniversary of receipt of the funds.
11. Any grant must only be used for the purpose for which it was awarded unless the written approval of the Council has been obtained for a change in use of the grant monies, and that any unspent portion of the grant must be returned to the Council by the end of the financial year in which it was awarded.
12. Organizations that receive a grant will be required to acknowledge the Parish Council's contribution on all publicity/printed material and invited to make a presentation at our annual parish meeting.
13. Nothing contained herein shall prevent the Council from exercising, at any time, its existing duty or power in respect of providing financial assistance or grants to local or national organisations under the provisions of the Local Government Act 1972, Section 137.

Last reviewed and agreed by Council: 20th May 2025

Next scheduled review: May 2026.